

## **Mukwonago Area School District**

### ***Personal Printer Policy***

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**If you purchase deskjet and/or inkjet printers, they should be purchased with the understanding that you are solely responsible for replacement of ink cartridges as well as repair costs.**

**MASD Networking Staff will only provide the following support:**

1. Initial hardware/software setup
2. Check and/or change ink cartridges, at your cost
3. Remove/reinstall printer driver
4. Test and diagnose the problems

**If the printer is not fixed using above steps, you have the following options:**

1. Send the printer out for repair
2. Purchase a new one. We recommend at HP brand.
3. Evaluate your needs and budget – compare to the purchase of an HP laserjet (\$300-\$900) but the difference in life is years, with minimal maintenance.

**Important to understand is that these printers are built, marketed, and sold as throw-aways.**

- Upon light use, jets will dry and you'll need it serviced
- Upon heavy use, cartridges are expensive and rollers wear out