



## District I.T. Services & The S.H.I.E.L.D.

*Students Helping I.T. and Educational Leaders Desk*

# Device Acquisition & Refresh Policy

### Acquisition & Refresh

The district will acquire and refresh technology as budget allows and under the following guidelines:

#### Priority #1

- District Windows devices connected directly to the SmartBoard
- District teacher non-SmartBoard Windows devices
- District teacher mobile devices
- District projectors and bulbs
- District printers
- Grades 5-8 student Windows/Chrome mobile devices

#### Priority #2

- Grades K-4 student Windows/Chrome/iPad mobile devices

***\*District will not fund new or refreshed SmartBoards or iPads. The building is responsible for building the equipment refresh cost into their building budgets.***

### End-of-Life (EOL) Policy

The end-of-life (EOL) plan varies by and may be driven by a hardware component failure, its usefulness, or by the manufacturer ending support for the device.

- Dell Windows PC's and Laptops                      7 years
- Chromebooks    4+ years as determined by Google
- iPads    4+ years as determined by Apple

Devices deemed EOL by their manufacturer will not be configured for operation on the district wired or wireless network for any time after their EOL date. This is justified by the lack of updates provided by the manufacturer, lack of support provided, lack of operational effectiveness, and increased rate of failure based on its intended use. EOL devices will be recycled and the district will be reimbursed for based on the equipment's value at the time it's recycled.

### Refresh Plan

The I.T. Supervisor will run an inventory analysis and formulate an upgrade plan for the school. The plan will be discussed with the building principal or administrative representative and modified if necessary.

### Minimum Specifications

- Windows:    Dell, Intel i5, 8GB RAM, 256 SSD HD, WLAN 802.11 ac, Win10
- Chromebooks:                                      11" Touch screen, 4GB RAM, 16SSD
- iPads:    9-10" Screen, 256GB WiFi, protective case